

# Membership Application Form



# SNIPeF

SCOTTISH AND NORTHERN IRELAND  
PLUMBING EMPLOYERS' FEDERATION

## Step 1 – About you

Business name			
Primary contact			
Address Line 1			
Address Line 2			
Town		Postcode	
Telephone		Mobile	
Email			
Website			

## Step 2 – About your business

When was the business established?

### What type of business is it?

- Sole Trader       Partnership       Limited Company

### What type of clients does the business do work for?

- Domestic       Commercial       Industrial

## Step 3 – About your Proprietors, Partners and Directors

List the names and National Insurance Numbers of the business' Proprietors, Partners and Directors

Name	Designation	NI Number (if known)	Do they carry out plumbing or heating work?
			Yes / No
			Yes / No
			Yes / No
			Yes / No
			Yes / No

Has any Proprietor(s), Partner(s) or Director(s) listed above been connected to a plumbing, heating or related trade business that has become bankrupt or has gone into liquidation in the last 12 months?

- Yes       No

If yes, please list the Proprietor(s), Partner(s) or Director(s) have been connected, and note the name of the firm that went out-of-business and the date it ceased to trade.

Name	Business	Date ceased to trade

*Note, if the applicant is connected to a plumbing, heating or related trade business that became bankrupt or went into liquidation your membership application cannot be considered for 12 months from the date that business ceased to trade.*

## Step 4 – About your operatives

List the names and National Insurance Numbers of the plumbers and gas operatives you employ.

Name	Date of birth	NI Number	Plumber/Gas Operative

If you need more space to list your operatives, please attach a separate sheet of paper with operatives listed to your completed application.

## Step 5 – About your insurance

SNIEF member businesses are required to hold a minimum of £2M Public Liability Insurance and, where applicable, Employer’s Liability Insurance.

- Attach a current copy of the business’ Public Liability Insurance certificate
- Attach a current copy of the business’ Employer’s Liability Insurance certificate

If you are unable to provide copies of your insurance now you must send these to the membership team at [membership@snief.org](mailto:membership@snief.org) as soon as possible or within seven days of a request for copies from the membership team.

## Step 6 – Reason for joining SNIPEF

Let us know why you'd like to become a SNIPEF member. Select as many as apply.

- Right to promote your business as a SNIPEF member and use the SNIPEF logo
- Generating new business via SNIPEF's *Need a Plumber* website and referrals from Scottish Water/NI Water
- Additional funding for apprentice training
- Joining the Approved Certifier of Construction Scheme (ACCS)
- Access to professional advice and support on Employment, Health & Safety and Technical issues
- Becoming a member of the WaterSafe Approved Contractor Scheme
- Access to member only discounts on a variety of products and services
- Joining the Holiday Credit and Sick Pay Schemes
- Other (please specify) \_\_\_\_\_

## Step 7 – Where did you hear about SNIPEF?

Let us know how you heard about SNIPEF.

- Previous employer was a member
- Trade merchants
- Scottish Water
- Another member
- I have previously been a member
- PlumbHeat* magazine
- Northern Ireland Water
- Other (please specify) \_\_\_\_\_
- Social Media
- Internet search

## Step 8 – Declaration

- I consent to SNIPEF contacting my Local Authority Trading Standards Office or appropriate statutory bodies to confirm my trading history.
- I understand work my business has completed will be inspected by SNIPEF's Technical Inspector within six months of becoming a SNIPEF member.
- I have read and understand how SNIPEF Management Ltd manages personal data.  
(Privacy Notice is available on the SNIPEF website here: [www.snipef.org/privacy.htm](http://www.snipef.org/privacy.htm))

Upon receipt of the completed application, SNIPEF will check all the information provided before contacting you to discuss the application. A non-refundable application fee of £50 +VAT will be payable before we begin the application process. The full cost of your membership will be charged once we have confirmed you have met all the required criteria.

I declare that to the best of my knowledge all information submitted is correct. I fully understand the submission of any misleading information will jeopardise my membership. I confirm all certificate copies provided are from the originals. I confirm I have read, understood and agree to comply with the [SNIPEF Duties of a Licensed Business](#).

**Signature**

**Date**

**Name**

**Position**